

IT MANAGER ASSISTANT REQUIRED

Contract: Temporary (until 31st March 2012)

Hours: 37 hours, All year round

Salary: Kent Range 10 (£30,220 per annum, negotiable depending on experience)

We are seeking a confident individual to provide support to our ICT Manager due to a support staff restructure. You will need good customer service and organisational skills, and an understanding of server 2008, exchange 2010, windows XP and windows 7. Your duties will include managing a team other IT related duties as required.

The ability to multi-task and prioritise is essential along with experience in all aspects of IT work.

Offer of appointment is subject to a satisfactory Enhanced Criminal Records Bureau Disclosure. This school is committed to recruiting with care and safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Contact:

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Closing Date: Friday 3rd February 2012

Interviews: to be confirmed



achievement for all